



**WATER POLLUTION CONTROL COMMISSION  
MINUTES  
January 7, 2004**

Present: G. Konow, D. Pattee, J. Campbell, R. Regan P. Moisia D. Stroetzel (8:14 pm)  
Also present: Rick Lavoie of US Filter; First Selectman Ketcham (8:14 pm)

Mr. Konow called the January 7, 2004 meeting to order at 7:30 p.m.

**APPROVAL OF MINUTES**

**Motion:** That the Water Pollution Control Commission approve the minutes of the meeting of January 3, 2003 as amended. Pattee, Konow. Approved. 3-0-2. Mr. Campbell & Mr. Regan abstained.

Corrections: p. 1, item #2, Aquarobics; item #3, change pflum to parshall flume

**US FILTER REPORT**

Rick Lavoie, District Manager, is overseeing the plant operations until a manager is selected. He provided the monthly report and noted that everything was within compliance. He added that December was quiet and routine preventative maintenance was performed. The backwash pumps were ordered on 12/8/03 and are expected within 8-10 weeks.

Mr. Lavoie submitted a draft of an amendment to the US Filter contract to provide the meter reading service. Mr. Konow will review the document. A draft list of the meters to be read was provided. Mrs. Moisia will review the list and make adjustments as needed. US Filter will begin meter reading in March.

Flow meter: the committee discussed the problems with the flow meter and inaccuracies in readings. Mr. Lavoie will ask his tech person to review the situation and make recommendations.

**DISCUSSION OF SURVEY**

Commission members discussed the survey of businesses/apartments/homes that Mr. Campbell collected. Mr. Campbell's documented the number of businesses/apartments within each property. Each business/apartment is to be listed for the "service ready" charge of \$15. Each property is to be billed for "service ready" charges based on the number of units (businesses, apartment, units) on the property and using the sewer system.

Mr. Stroetzel arrived (8:4 pm); First Selectman Ketcham also joined the meeting.

Following discussion of the various properties, Mr. Konow and Mr. Campbell agreed to do a complete review of the survey to determine the number of units each property should receive “service ready” charges for.

#### REVIEW OF FINANCIAL STATUS

The Controller provided a packet of financial documentation.

Motion: That the WPCC authorize the Controller to transfer \$3,856.46 from the Sewer Usage Account to the Town of Redding General Fund. Regan, Konow. Approved. Unanimous.

Controller Hutvagner will also be asked to make the second transfer, \$14,400, from the Sewer Usage Fund to the Sewer Assessment Fund on January 15, 2004 as approved by the WPCC at the October 1, 2003 meeting.

Budget: Mrs. Moasio provided copies of the budget document submitted last year. The Commission has also been asked to develop a 5-year plan. After review and discussion of the current budget, Mr. Konow will prepare a draft of a proposed budget and circulate it to Commission members for their input. The budget was due today (January 7, 2004), but Mr. Konow reported he had not received notification of the date. Mrs. Ketcham confirmed that the WPCC could have an extension, but would like the budget document to be submitted next week. The Board of Selectmen review of budgets is scheduled for Saturday, January 24, 2004.

#### OTHER BUSINESS

Mr. Campbell called the Commission’s attention to the Redding Answer Book published by the Redding Pilot in October 2003. Some of the information about the sewer system is incorrect and Mr. Campbell suggested it be corrected prior to the next printing of the book. Mr. Konow will follow up on the issue.

#### ADJOURNMENT

The chair adjourned the meeting at 9:15 p.m.

Respectfully submitted,

Mary Maday, Recording Secretary