



**WATER POLLUTION CONTROL COMMISSION
MINUTES
October 1, 2003**

Present: G. Konow, D. Pattee, J. Campbell, P. Moisiso, D. Stroetzel, R. Regan, H. Karraker
Also present: Matt Isles of US Filter, Bud Priest (a representative of the Meadow Ridge facility)

Mr. Konow called the October 1, 2003 meeting to order at 7:31 p.m.

APPROVAL OF MINUTES

Motion: That the Water Pollution Control Commission approve the minutes of the meeting of September 3, 2003 as amended. Pattee Campbell. Approved. 6-0-1. Karraker abstained
Corrections: Bud Priest represents Meadow Ridge; page 1, last paragraph, Meadow Ridge will be using an old WPCC recorder...; page 2, paragraph 2, change meetings to meters.

US FILTER REPORT

Mr. Isles provided a written report and highlighted the following: technicians from Aqua Aerobis Systems were on site to make repairs to the air weir for the SBR decant. The weir had previously been installed incorrectly and this correction was made. The technician also programmed the PLC and installed a control relay to allow the UV lamps to run on an adjustable timer based on the decant valve opening. In addition, US Filter performed the usual maintenance and reporting.

Mr. Priest of Meadow Ridge reported a average daily flow reading from the facility of 13,000/gallons per day. The WPCC recorder has not yet been installed at Meadow Ridge. A service contract with US Filter to assist with maintenance of water issues is being worked on. US Filter will mount and wire the recorder for use.

PROPOSAL FOR WATER METER SERVICE/READING

Mr. Konow reported he is working with US Filter on the specifications for the proposal. The proposal will be based on the manpower hours to read the meters and Mr. Konow wants US Filter to understand the concentration of the area, as well as the locations of the meters.

STATUS OF SURVEY

Mr. Campbell reported he had contacted 46 of the 76 contacts and conducted interviews. He asked for assistance with the interviews and collection of data. Mr. Stroetzel and Mr. Regan will assist as available.

REVIEW OF FINANCIAL STATUS

The Controller provided a packet of financial documentation:

- a. WPCC Fund Balances
 - b. Clean Water Loan balance
 - c. Budget report, through September 30, 2003
- Clean Water Loan report: a box on the report indicated a credit of \$8,554.95 that was not clear. Mr. Hutvagner will be contacted as to what this represents.
 - Balances: The WPCC asked the Controller to adjust the amount owed to the General Fund to reflect the credit from the Knight Property for \$15,978 as discussed at the September meeting.
 - Repayment to Sewer Assessment Fund: The Commission discussed repayment of the funds borrowed from the Sewer Assessment Fund. There was consensus that this should be done in two payments.

Motion: That the WPCC authorize a repayment of funds from the Sewer Usage Fund to the Sewer Assessment Fund in two payments, totaling \$28,800, in two payments, the first on October 15, 2003 and the second on January 15, 2004. Regan, Stroetzel. Approved. Unanimous.

OTHER BUSINESS

1. OMI: Mr. Konow has been contacted by OMI regarding the \$12,000 held in escrow when the contract was terminated. The chargebacks to OMI are being calculated to be deducted from the \$12,000. In the process, Mr. Konow uncovered a problem with a final payment to OMI that could not be confirmed. The cancelled check could not be located, nor could a voided entry in the books. Further investigation of the bank statements and cancelled check file will be undertaken to determine how much was actually paid to OMI during the last year of their contract. Mrs. Moisio will assist with the investigation.
2. Visit by Earth Place representatives: during the work on the weir at the plant, some materials by passed the system and entered the Norwalk River. Mr. Konow was contacted by Earth Place (Dick Harris) regarding the issue. He explained the weirs were being worked on and gave them a tour of the facility.
3. Gilbert & Bennett Development: the charette process for the development of the site is scheduled to be conducted from October 21-October 28. Members of the Commission were encouraged to attend the event as their schedules allowed.
4. US Filter contract: Mr. Konow noted that the US Filter contract is due for discussion and renewal. This will be an agenda item for the next meeting.

ADJOURNMENT

The chair adjourned the meeting at 9:05 p.m.

Respectfully submitted,

Mary Maday, Recording Secretary